

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
February 10, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with all Commissioner's present; Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. The merit increases were approved unanimously as recommended by the departments with the exception of one that was denied and to be returned in 90 days.

II. MINUTES OF PREVIOUS MEETING: Moved by Stoffels and seconded by Stockwin, that the minutes of January 13, 1997, be approved. Motion carried unanimously.

Moved on
2-6-97

III. PUBLIC COMMENT

IV: OLD BUSINESS

A. Appeal of Rejection of Applications

It was moved by Stockwin and seconded by Young that: 1) the appeal was filed in a timely manner and; 2) that the application materials submitted by appellant do not substantiate that he meets the minimum qualifications listed on each of the job bulletins. Appeal denied. Motion carried unanimously.

B. HHS Reorganization (continued to March 1997)

V. NEW BUSINESS:

A. Reclassification Request

1. Sheriff's Department

a. It was moved by Stoffels and seconded by Costigan to reclassify two positions of Administrative Legal Clerk, range 33.5 to Senior Administrative Legal Clerk, range 35.5 in the Corrections Division. Motion carried unanimously.

b. It was moved by Stoffels and seconded by Young to reclassify one position of Secretary-Journey, range 32.5 to Administrative Secretary, range 36.5, in the Corrections Division. Motion carried unanimously.

2. County Executive Office

It was moved by Young and seconded by Costigan to reclassify the position of Senior Administrative Clerk, range 34.0 in the Economic Development Division to Executive Secretary, range 38.5. Motion carried unanimously.

3. Health and Human Services

It was moved by Stoffels and seconded by Stockwin to approve the reclassification of one Administrative Secretary, range 36.5 in the Personnel Division to Administrative Technician, range 38.5. Motion carried unanimously.

B. Extra Help Extensions

It was moved by Young and seconded by Stoffels to approve the Extra Help Extensions as listed in staff memo. Motion carried unanimously.

C. It was moved by Stockwin and seconded by Young to approve the Work-Out-Of-Class extensions as listed in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

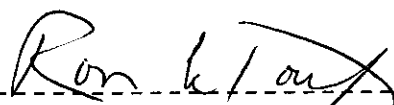
A. Provisional Appointments - None

B. Staff Reports and Correspondence

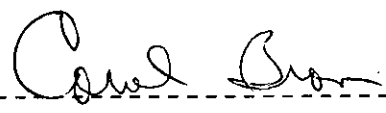
1. Director Gray informed the Commission that there is a pending disciplinary action in the Courts. He also advised the Commission that a representative from County Counsel will attend the March meeting to give a talk on the Brown Act.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, March 10, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



RON LEDOUX, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY